UNION PARISH SECTION 8 HOUSING P. O. Box 723 Farmerville, LA 71241 (318) 368-1441 FAX: (318) 368-8342

NOTICE OF INTENT TO MOVE

TO: CURRENT PROPERTY OWNER

FROM: _____

TODAY'S DATE: _____

It is the intention of the tenant to move from the above stated address on______. A <u>thirty (30) day written notice</u> is required for eligibility to move, in accordance to the leasing agreement. The liability for any charges due to damages other than normal wear-and-tear created during the occupancy remains with the tenant at the above stated address. It is understood that all payments to the property owner are stopped by the date stated above which is the official date of move. If anything changes during the process of this move, it is the tenant responsibility to notify the Housing Authority's office.

Signature of Property Owner

Date Signed

Signature of Tenant

Date Signed

<u>TENANT</u>: Return the **<u>Intent to Move</u>** to the Housing Authority within ten (10) business days from the signing of this document. Failure to do so violates the rights of the moving process and voids the move for another year.

Signature of Tenant

PROPERTY OWNER:

Please **<u>INSPECT</u>** your property. A written notice of excessive damages, beyond normal wear and tear is required within ten (10) days of **MOVE OUT DATE**.

Signature of Property Owner

Housing Authority Representative

Date Received